



**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN
BOARD OF DIRECTORS AGENDA**

October 1, 2026, 10:00 A.M. – 12:00 P.M.

AAANM Conference Room, 1609 Park Dr, Traverse City, MI 49686

Zoom Video (Guests and Remote Staff)

<https://us02web.zoom.us/j/87168510237?pwd=OrYtraTKSaU8OoOalZ6mVqiFGdt16C.1>

AAANM MISSION STATEMENT

Our mission is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity, and quality of life.

MEETING COMMENCEMENT

1. Call to order
2. Pledge of Allegiance
3. Reading of the mission statement
4. Roll call
5. Conflict of interest declarations
6. Guest introductions and announcements
7. Public comment (Limit 2 minutes per guest)

MEETING AGENDA AND MINUTES

1. **Additions or changes to the agenda**
2. **Approval of the meeting agenda***
Proposed: Motion to accept today's meeting agenda (as presented or as amended).
3. **Draft BOD Minutes from September 3, 2026*** (pages 4 - 7)
Proposed: Motion to accept the meeting minutes of September 3, 2026, including the closed session minutes (as presented or amended).

NEW BUSINESS

1. **Board of Director's Liaison Position*** – Ashlea Walter
Proposed: Motion to approve the appointment of Dave Botbyl as the Advisory Council's Board Liaison effective October 1, 2026 through February 28, 2027 as recommended by the Governance Committee (as presented or as amended).
2. **Resignation of Advisory Council member Jesse Hoffman.*** - Ashlea Walter
Proposed: Motion to accept the resignation of Advisory Council member Jesse Hoffman effective June 6, 2026 as recommended by the Governance Committee (as presented or as amended).

3. **At-Large Board of Director Member*** - Ashlea Walter (page 10)
Proposed: Motion to approve the appointment of Gary Muller, Antrim County, to the Board of Directors as an at-large member effective October 1, 2026 through February 28, 2030 as recommended by the Governance Committee (as presented or as amended).
4. **Proposed AAANM Operating Reserve Policy*** - Kathy Kimmel (page 11)
Proposed: Motion to accept the Finance Committee's recommendation to approve the AAANM Operating Reserve Policy (as presented or as amended).
Roll Call
5. **Additional FY 2026 Nutrition Funding Awards*** - Kathy Kimmel
Proposed: Motion to award additional FY 2026 Nutrition Services Incentive Program (NSIP) funding in the amount of \$2,255 to nutrition providers following our normal NSIP allocation methodology (as presented or as amended).
Roll Call
6. **Proposed FY 2027 AAANM Budget*** - Kathy Kimmel (pages 12 - 13)
Proposed: Motion to accept the Finance Committee's recommendation to approve the proposed FY 2027 AAANM budget (as presented or as amended).
Roll Call
7. **Finance Committee Updates** – Kathy Kimmel
8. **FY 2026 ACLS Subrecipient and Purchase of Service Provider Assessment Summaries*** - Hali McRoberts and Shannon Reed (pages 14 - 17)
Proposed: Motion to accept FY 2026 ACLS Subrecipient and Purchase of Service Provider Assessment Summaries (as presented or amended).
9. **FY 2027 ACLS Subrecipient and Purchase of Service Provider Monitoring Schedules** – Hali McRoberts and Shannon Reed (pages 18 - 19)
10. **Program to Encourage Active and Reward Lives (PEARLS) Presentation**
– Lauren Hutchins-Gonzales, PEARLS Program Coach (page 20)

Reports

1. Executive Director Report – Kandi Lannen (pages 8 - 9)
2. Advisory Council Report – Dave Botbyl

3. Michigan Senior Advocates Report – Pam Niebrzydowski

OTHER

1. Correspondence - none
2. Public comment (Limit 2 minutes per guest)
3. Member comment

ADJOURNMENT

**Items that require Board Action*

UPCOMING MEETING DATES –Meetings are in person at AAANM

Advisory Council – 10/8/26 at 10:00am (hybrid)

Finance Committee – 11/18/26 at 1:00pm

Executive Committee – 10/16/26 at 10:00am

Board of Directors Joint Meeting with the Advisory Council– 11/5/26 at 10:00am

ATTACHMENTS

1. Draft BOD minutes from 9/3/26 (pages 4 - 7)
2. Executive Director's Report (pages 8 - 9)
3. Gary Muller Board of Directors Application (page 10)
4. Proposed AAANM Operating Reserve Policy (page 11)
5. Proposed FY 2027 AAANM Budget (pages 12 - 13)
6. Proposed FY 2026 ACLS Subrecipient and Purchase of Service Provider Assessment Summaries (pages 14 - 17)
7. FY 2027 ACLS Subrecipient and Purchase of Service Provider Monitoring Schedules (pages 18 - 19)
8. Program to Encourage Active and Rewarding Lives (PEARLS) Handout (page 20)
9. Board of Directors Meeting Calendar (page 21)
10. Board of Directors Membership Roster (page 22)