



**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN  
BOARD OF DIRECTORS AGENDA  
June 4, 2026, 10:00 A.M. – 12:00 P.M.  
AAANM Conference Room, 1609 Park Dr, Traverse City, MI 49686**

**Zoom Video** (Guests and Remote Staff)

<https://us02web.zoom.us/j/87168510237?pwd=OrYtraTKSaU8OoOalZ6mVqiFGdt16C.1>

**AAANM MISSION STATEMENT**

Our mission is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity, and quality of life.

**MEETING COMMENCEMENT**

1. Call to order
2. Pledge of Allegiance
3. Reading of the mission statement
4. Roll call
5. Conflict of interest declarations
6. Guest introductions and announcements
7. Public comment (Limit 2 minutes per guest)

**MEETING AGENDA AND MINUTES**

1. **Additions or changes to the agenda**
2. **Approval of the meeting agenda\***  
*Proposed: Motion to accept today's meeting agenda (as presented or as amended).*
3. **Draft BOD Minutes from May 7, 2026\*** (pages 4-6)  
*Proposed: Motion to accept the meeting minutes of May 7, 2026 (as presented or amended).*

**NEW BUSINESS**

1. **Advisory Council Membership\*** – Jack Messer (pages 8-10)  
*Proposed: Motion to accept the Governance Committee's recommendation to appoint David McKinnon, Kalkaska County, to the Advisory Council effective June 4, 2026, through February 28, 2028 (as presented or as amended).*  
*Proposed: Motion to accept Shana Popp's resignation from the Advisory Council effective May 12, 2026 (as presented or as amended).*
2. **AAANM Multi-Year Plan FY 2027-2029\*** - Kandi Lannen (pages 11-73 and handout)  
*Proposed: Motion to approve FY 2027-2029 AAANM Multi-Year Implementation Plan for Older Adult Programs and Services as recommended by the Advisory Council (as presented or as amended).*

*roll call vote*

3. **Request for Proposals FY 2027-2029 Overview** – Hali McRoberts (pages 74-75)
4. **FY 2026 2<sup>nd</sup> Quarter Financial Statements\*** - Kathy Kimmel (page 76)  
*Proposed: Motion to accept FY 2026 2<sup>nd</sup> Quarter Financial Statements (as presented or as amended).*  
*roll call vote*
5. **IIIB Transfer Request/Nutrition Awards\*** – Kathy Kimmel (page 77)  
*Proposed: Motion to approve a 30% transfer of IIIB funding to home delivered meals and grant to subrecipients in accordance with the proposed dollar amounts (as presented or as amended).*  
*roll call vote*
6. **Additional Assistive Devices & Technology Awards\*** – Kathy Kimmel  
*Proposed: Motion to approve awarding up to \$120,000 to interested Commissions/Councils on Aging for assistive devices and technology (as presented or as amended).*  
*roll call vote*
7. **FY 2025 Form 990\*** – Kathy Kimmel (pages 78-113)  
*Proposed: Motion to accept and file FY 2025 Form 990 (as presented or as amended).*
8. **Board of Directors Demographics Grid** – Kandi Lannen (page )

#### **REPORTS**

1. Executive Director Report – Kandi Lannen (page 7)
2. Advisory Council Report – Dave Botbyl
3. Michigan Senior Advocates Report and Older Michigianians Day Summary – Pam Niebrzydowski

#### **OTHER**

1. Correspondence
  - ACLS TL #2026-495 Requests for Transfer of Funds FY2026 (page 115-116)
2. Public comment (Limit 2 minutes per guest)
3. Member comment

#### **ADJOURNMENT**

*\*Items that require Board Action*

#### **UPCOMING MEETING DATES – Committee meetings are in person at AAANM**

Advisory Council – 6/11/26 at 10:00am  
 Finance Committee – 8/19/26 at 1:00pm  
 Executive Committee – 6/19/26 at 10:00am  
 Board of Directors – **8/6/26** at 10:00am

## **ATTACHMENTS**

1. Draft BOD minutes from 5/7/26 (pages 4-6 )
2. Executive Director's Report (page 7)
3. David McKinnon, Advisory Council Application (pages 8-9)
4. Shana Popp, Advisory Council Resignation Letter (page 10)
5. AAANM Multi-Year FY 2027-2029 Implementation Plan (pages 11-73)
6. Request for Proposals FY2027-2029 Public Service Announcement (pages 74-75)
7. FY2026 2<sup>nd</sup> Quarter Financial Statements (page 76)
8. IIIB Transfer Request/Nutrition Awards (page 77)
9. FY 2025 Form 990 (pages 78-113)
10. Board of Directors Demographics Grid (page 114)
11. ACLS TL #2026-495 Requests for Transfer of Funds FY2026 (page 115-116)
12. Board of Directors Meeting Calendar (page 117)
13. Board of Directors Membership Roster (page 118)