



**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN
BOARD OF DIRECTORS AGENDA
March 5, 2026, 10:00 A.M. – 12:00 P.M.
Conference Room, 1609 Park Dr, Traverse City, MI**

Annual Meeting

Zoom Video (Guests and Remote Staff)

<https://us02web.zoom.us/j/87168510237?pwd=OrYtraTKSaU8OoOalZ6mVqiFGdt16C.1>

AAANM MISSION STATEMENT

Our mission is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity, and quality of life.

MEETING COMMENCEMENT

1. Call to order
2. Pledge of Allegiance
3. Reading of the mission statement
4. Roll call
5. Conflict of interest declarations
6. Guest introductions and announcements
7. Public comment (Limit 2 minutes per guest)

MEETING AGENDA AND MINUTES

1. **Additions or changes to the agenda**
2. **Approval of the meeting agenda***
Proposed: Motion to accept the meeting agenda (as presented or as amended).
3. **Draft BOD Minutes from February 5, 2026*** (pages 3 - 6)
Proposed: Motion to accept the meeting minutes from February 5, 2026 (as presented or amended).

NEW BUSINESS

1. **Proposed 2026-2027 Committee Assignments* Dave White (page 9)**
Proposed: Motion to approve the proposed 2026-2027 committee assignments effective March 5, 2026 through February 28, 2027 (as presented or as amended).
2. **Proposed Executive Committee Charter Update* Ashley Walter**
Proposed: Motion to accept the Governance Committee's recommendation to amend the Executive Committee Charter to state, "The members of the Committee shall be appointed for two-year terms" (as presented or amended).
3. **Proposed Joint Meeting of the Board of Directors and the Advisory Council* Dave White**

Proposed: Motion to approve November 5, 2026 as the joint meeting of the Board of Directors and Advisory Council and to approve updating the Advisory Council calendar to reflect this change (as presented or as amended).

4. Updated Q1 Financials* Kathy Kimmel (handout)

Proposed: Motion to approve FY2026 first quarter Financial Statements (as presented or as amended).

5. FY 2025 Audit Update - Kathy Kimmel

6. Annual County Match Discussion - Cheryl Patton and Kathy Kimmel

REPORTS

1. Executive Director Report – Kandi Lannen (pages 7 - 8)
2. Advisory Council Report – Dave Botbyl
3. Michigan Senior Advocates Council Report – Pam Niebrzydowski

OTHER

1. Correspondence:
 - ACLS FY 2025 Regular Older Americans Act Grant Closeout Letter (pages 10 - 11)
 - FY 2027-2029 Contract Boilerplate Approval Letter (page 12)
2. Public comment (Limit 2 minutes per guest)
3. Member comment

ADJOURNMENT

**Items that require Board Action*

UPCOMING MEETING DATES – Committee meetings are in person at AAANM

Advisory Council – 3/12/26 at 10:00am, hybrid

Finance Committee – 3/13/26, time TBD

Executive Committee – 3/20/26 at 10:00am

Board of Directors – 4/2/26 at 10:00am – Grand Traverse County Health Department
Training Room, 2600 LaFranier Rd, Traverse City

ATTACHMENTS

1. Draft BOD minutes from 2/5/26 (pages 3 - 6)
2. Executive Director’s Report (pages 7 - 8)
3. Proposed Board of Director’s Committee Assignments (page 9)
4. ACLS FY 2025 Regular Older Americans Act Grant Closeout Letter (pages 10 - 11)
5. FY 2027-2029 Contract Boilerplate Approval Letter (page 12)
6. 2026-2027 Board of Directors meeting calendar (page 13)
7. 2026 Board roster (page 14)