



**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN
BOARD OF DIRECTORS MEETING AGENDA**
February 5, 10:00 A.M. – 12:00 P.M.
AAANM Conference Room, 1609 Park Dr, Traverse City, MI

Zoom Video (Guests and Remote Staff)

<https://us02web.zoom.us/j/87168510237?pwd=OrYtraTKSaU8OoOaIZ6mVqiFGdt16C.1>

AAANM MISSION STATEMENT

Our mission is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity, and quality of life.

MEETING COMMENCEMENT

1. Call to order
2. Pledge of Allegiance
3. Reading of the mission statement
4. Roll call
5. Conflict of interest declarations
6. Guest introductions and announcements
7. Public comment (Limit 2 minutes per guest)

MEETING AGENDA AND MINUTES

1. Additions or changes to the agenda

2. Approval of the meeting agenda*

Proposed: Motion to accept the meeting agenda (as presented or as amended).

3. Draft BOD Minutes from November 6, 2025* (pages 4 - 7)

Proposed: Motion to accept the meeting minutes, including closed session minutes from November 6, 2025 (as presented or amended).

NEW BUSINESS

1. Advisory Council Member Recommendation* – Dave Botbyl and Ashlea Walter

Proposed: Motion to accept the Governance Committee's recommendation to appoint Sarah Howard, Manistee Council on Aging Director to the Advisory Council effective February 5, 2026 through February 28, 2027 (as presented or as amended).

Proposed: Motion to accept the Governance Committee's recommendation to appoint Dave Botbyl as Chair of the Advisory Council and as interim Liaison to the Board of Directors effective February 5, 2026 through February 28, 2027 (as presented or as amended).

2. Board of Directors Member Recommendation* - Ashlea Walter

Proposed: Motion to approve the Governance Committee's recommendation to appoint

Scott Verhage as an at-large member of Grand Traverse County to the Board of Directors effective February 5, 2026 through December 31, 2026 (as presented or as amended).

3. FY 2026 ACLS Subrecipient Respite Care Awards* - Kathy Kimmel (handout)

Proposed: Motion to approve FY 2026 ACLS subrecipient awards for respite care funding (as presented or as amended).

4. FY 2026 ACLS Subrecipient Assistive Devices and Technology Awards* - Kathy Kimmel (handout)

Proposed: Motion to approve FY 2026 ACLS subrecipient awards for assistive devices and technology funding (as presented or as amended).

5. Financial Updates - Kathy Kimmel (handout)

6. 2026 Nominating Committee* - Kandi Lannen (page 10)

Proposed: Motion to form a Nominating Committee for 2026 committee assignments and otherwise as needed, effective February 5, 2026, through February 3, 2027 (as presented or as amended).

7. Proposed Governance Committee Change* - Ashley Walter

Proposed: Motion to accept the Governance Committee's recommendation to amend the Governance Committee Charter to state: "The Committee shall meet at least two (2) times per fiscal year and as otherwise deemed appropriate or required by law," (as presented or as amended).

8. Proposed 2026-2027 Advisory Council meeting calendar* - Dave Botbyl (pages 11 - 12)

Proposed: Motion to adopt the proposed Advisory Council meeting calendar for 2026-2027 (as presented or as amended).

Proposed: Resolution 2026-1

9. Presentation: Behind the Scenes – AAANM Panel

REPORTS

1. Executive Director Report – Kandi Lannen (pages 8 - 9)
2. Advisory Council Report – Dave Botbyl
3. Michigan Senior Advocates Council Report – Pam Niebrzydowski (pages 13 - 15)

OTHER

1. Correspondence: None
2. Public comment (Limit 2 minutes per guest)
3. Member comment

ADJOURNMENT

**Items that require Board Action*

UPCOMING MEETING DATES – Committee meetings are in person at AAANM

Advisory Council – 2/12/26 at 10:00am, hybrid

Finance Committee – 2/18/26 at 1:00pm

Executive Committee – 2/20/26 at 10:00am

Board of Directors – 3/5/26 at 10:00am

ATTACHMENTS

1. Draft BOD minutes from 11/6/25 (pages 4 - 7)
2. Executive Director's Report (pages 8 - 9)
3. Board of Director's Committee Options (page 10)
4. Proposed 2026-2027 Advisory Council meeting calendar and resolution (pages 11 - 12)
5. Michigan Senior Advocates Council (MSAC) December 2025 minutes (pages 13 - 15)
6. 2026-2027 Board of Directors meeting calendar (page 16)
7. 2026 Board roster (page 17)