

# RFP for Older Americans Act Service Grants

## Background

The Older Americans Act (OAA) of 1965, as amended, enabled the development of a nation-wide aging network that has evolved into a system of federal (U.S. Department of Health and Human Services/Administration for Community Living/Administration on Aging), state (State Units on Aging), regional (Area Agencies on Aging), and local human service organizations with a common goal of helping older adults maintain independence and dignity in their homes and communities.

The OAA and the Older Michiganians Act (OMA) authorize federal and state funding for the development of a comprehensive, coordinated, and cost-effective system of home and community-based services for older adults and family caregivers. This funding is channeled through the various levels of the aging network. State-designated area agencies on aging (AAAs) covering defined regions called planning and service areas (PSAs), administer these funds through agreements and contracts with local organizations that can use the funds to provide services directly to older adults and family caregivers.

The Area Agency on Aging of Northwest Michigan (AAANM) is a private, nonprofit agency designated as an area agency on aging in 1974 by the MDHHS Bureau of Aging, Community Living, and Supports (ACLS Bureau). It is the responsibility of AAANM to assess the needs of older individuals in the ten counties located in Northwest Lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10) and to fund (or advocate for) services to meet the identified needs.

The mission of AAANM is to serve and advocate for older persons, adults with disabilities, and caregivers...by supporting their independence, dignity and quality of life.

## Objective

The purpose of this open and competitive application process is to identify and fund quality providers of services to older individuals.

Older individuals are defined as all persons 60 years of age and over. Services must be targeted to older individuals (unless otherwise allowed under eligibility criteria for a specific program) who are in greatest social and economic need, with particular attention to low-income minority individuals and older individuals residing in rural areas.

Social Need – isolated, living alone, age 75 or over, minority group member, limited-English speaking, etc.

Economic Need – eligible for income assistance programs, self-declared income at or below 125% or the poverty threshold, etc.

Functional Need – handicap (as defined by the Rehabilitation Act of 1973 or the Americans with Disabilities Act), limitations in activities of daily living, mental or physical inability to perform specific tasks, acute and/or chronic health conditions, etc.

# Application Guidelines

## Pre-Application Deadline: **Friday, July 1, 2022, 5 pm EST**

To be considered for funding, and have access to the full RFP application, all interested applicants must complete and submit a pre-application found online at [aanm.org/grants](http://aanm.org/grants). Pre-applications must be submitted by the deadline via email to [brewerd@aanm.org](mailto:brewerd@aanm.org).

## Application Materials Deadline: **Friday, July 29, 2022, 5 pm EST**

Application materials will be distributed to all interested applicants that submit a pre-application by the deadline. Applicants must submit all application materials by the deadline to [brewerd@aanm.org](mailto:brewerd@aanm.org).

## Technical Assistance

AAANM provides technical assistance throughout the grant application process. In order to ensure a fair competitive process, technical assistance questions received by AAANM staff throughout the RFP process will be posted to [aanm.org/grants](http://aanm.org/grants).

## Applicant Eligibility

Organizations eligible to apply for funding include non-profit corporations, private for-profit corporations, and units of general purpose government or agencies thereof, who have the capacity to meet the requirements for service delivery as outlined in the MDHHS Bureau of Aging, Community Living, and Supports (ACLS Bureau) Operating Standards for Service Programs, and applicable regulations/policy.

Debarred/suspended parties are not eligible to apply for funding.

Organizations with the capacity to provide services directly to participants are preferred. In certain circumstances, waivers to use subgrantees may be approved by AAANM.

# Award Information

## Award Periods

- Single-year grant agreements will cover a period of one fiscal year (FY 2023), beginning **October 1, 2022** and ending **September 30, 2023**.
- Multi-year grant agreements will cover a period of three fiscal years (FY 2023-FY 2025), beginning **October 1, 2022** and ending **September 30, 2025**, coinciding with the three-year funding cycle under which the AAANM FY 2023-2025 Multi-Year Plan (MYP) is approved.

Multi-year grant continuation for FY 2024 (October 1, 2023 – September 30, 2024) and FY 2025 (October 1, 2024 – September 30, 2025) will be based on the following:

1. Availability of funds to AAANM from the MDHHS ACLS Bureau
2. Successful fulfillment of grant spending and serving levels for each fiscal year
3. Results of annual fiscal and programmatic assessments
4. Any other criteria that may affect grant performance
5. Submission of specific materials by the Grantee for FY 2024 and FY 2025, which may include, but is not limited to:
  - Anticipated program changes and updates, as applicable
  - Budget information, updates and revisions
  - Agreement revisions, as applicable
  - Any additional materials or other information AAANM requests

### Budget Periods

- Single-year grant agreements will have one 12-month budget period (FY 2023) beginning October 1, 2022 and ending September 30, 2023.
- Multi-year grant agreements will have three 12-month budget periods:
  1. FY 2023 (October 1, 2022 – September 30, 2023)
  2. FY 2024 (October 1, 2023 – September 30, 2024)
  3. FY 2025 (October 1, 2024 – September 30, 2025)

### Funds Available

Available funding for Fiscal Year 2023, is estimated at **\$1,348,970**. Any awards granted will be contingent upon receipt of funds from MDHHS ACLS Bureau. AAANM reserves the right to revise any or all projections and awards based upon the actual award and receipt of sufficient funds, and to meet legislative, administrative, or judicial rule/order or regulation requiring and/or necessitating a revision or reconsideration of funding decisions.

The funding will be granted for provision of the following services:

#### Single-year grants:

- Disease Prevention/Health Promotion (**\$20,000**)

#### Multi-year grants:

- Adult Day Services (**\$60,000**)
- Congregate Meals (**\$459,921**)
- Home Delivered Meals (**\$769,049**)
- Kinship Caregiver Support (**\$10,000**)
- Legal Assistance (**\$30,000**)

### Anticipated Number of Awards

AAANM has anticipated the number of awards in the table below. AAANM may increase or decrease the number of awards offered or modify the accepted service area of an award at its discretion in alignment with funding priorities and the needs of a county.

## FY2023 Estimated Funding by Service by County

Funding Title	CFDA	Service	County	Funding Amount	Anticipated Number of Awards
<b>Single-year grants</b>					
OAA Title IIID	93.043	Disease Prevention /Health Promotion	Any county in Region	\$20,000	Variable
<b>Multi-year grants</b>					
OAA Title IIIB	93.044	Legal Assistance	Entire Region	\$30,000	1
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Antrim	\$54,201	1
NSIP	93.053			\$15,687	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Benzie	\$37,841	1
NSIP	93.053			\$7,691	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Charlevoix	\$63,684	1
NSIP	93.053			\$26,437	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Emmet	\$47,882	1
NSIP	93.053			\$2,765	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Grand Traverse	\$91,207	1
NSIP	93.053			\$4,708	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Kalkaska	\$44,581	1
NSIP	93.053			\$12,361	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Leelanau	\$30,385	1
NSIP	93.053			\$6,248	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Manistee	\$33,286	1
NSIP	93.053			\$642	
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Missaukee	\$15,309	1
NSIP	93.053			0	

<b>Funding Title</b>	<b>CFDA</b>	<b>Service</b>	<b>County</b>	<b>Funding Amount</b>	<b>Anticipated Number of Awards</b>
OAA Title IIIC-1/ State Congregate	93.045/ State	Congregate Meals	Wexford	\$41,544	1
NSIP	93.053			\$3,511	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Antrim	\$70,712	1
NSIP	93.053			\$34,805	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Benzie	\$79,456	1
NSIP	93.053			\$55,141	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Charlevoix	\$55,366	1
NSIP	93.053			\$13,400	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Emmet	\$83,003	1
NSIP	93.053			\$25,498	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Grand Traverse	\$181,543	1
NSIP	93.053			\$51,656	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Kalkaska	\$57,186	1
NSIP	93.053			\$27,982	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Leelanau	\$55,084	1
NSIP	93.053			\$17,146	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Manistee	\$70,106	1
NSIP	93.053			\$25,904	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Missaukee	\$36,170	1
NSIP	93.053			\$10,991	
OAA Title IIIC-2/ State HDM	93.045/ State	Home Delivered Meals	Wexford	\$80,424	1
NSIP	93.053			\$32,168	
Title III E	93.052	Kinship Caregiver Support	Entire Region	\$10,000	1
Merit Award Trust Fund	State	Adult Day Services	Any county in Region	\$60,000	Variable