Area Agency on Aging of Northwest Michigan
Dignity. Independence. Choice.

Request for Proposals Pre-Application/Letter of Intent

Instructions: Organizations wishing to be considered for funding through the RFP process must submit a Pre-Application/Letter of Intent form by **Friday, July 1, 2022, 5pm EST**, to Darcia Brewer at brewerd@aaanm.org.

Applicants deemed eligible for this RFP, who have submitted a Pre-Application/Letter of Intent form, will receive further instructions and application materials on July 5, 2022. Additional application materials will be due to AAANM by **Friday, July 29, 2022, 5pm EST**.

Applicant Organization Legal Name

Name of Organization Also Known As (if applicable)

Physical Address

Mailing Address (if different)

Parent, Affiliate, or Subsidiary Organization (if applicable)

Employee/Federal Tax ID Number **Website**

Executive Director/Chief Operation Officer (include given title)

Phone **Email**

Financial Director/Chief Financial Officer (include given title)

Phone **Email**

Primary Contact (for questions specific to this application) (include given title)

Phone **Email**

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Legal Status of Organization

Other (describe):

Small business organization type:

☐ **Minority-owned** ☐ **Women-owned** ☐ **Veteran-owned**

Does the organization use any small businesses, minority-owned firms, and/or women-owned businesses as sources of goods and services?

◯ **Yes** ◯ **No**

Is (or has) the agency (been) identified as being suspended, debarred or excluded from participation in Federal or State grant programs?

◯ **Yes** ◯ **No**

Has the organization received AAANM funding in the past?

◯ **Yes** ◯ **No**

Please indicate the services being applied for, the geographic area to be served, and funding amount requested (see pages 4 & 5 of RFP Summary for Estimated Funding by Service by County):

Proposed Service	Geographic Area	Funding Amount Requested