

Instructions for Registering Congregate Meal Sites


- Go to <https://www.osapartner.net/congmeal/Login.aspx>

- Enter **User Name** and Select **Area Agency on Aging of Northwest MI, Inc**
- Verify that **Active** Status is checked. Note that in the example below, not all meal sites are currently visible on the screen. At the bottom of the list of **Site Names**, click on the **"2"** to see meal sites on the next page.


List of Congregate Meal Sites		List of Congregate Meal Sites						
Site Name	Site Address	County	City	Zip	Status	Last Saved By	Last Saved On	
Manton Senior Center	302 W Main St	Wexford	MANTON	49663	Active	Darcia Brewer	12/7/2012 4:53:10 PM	
Kiriland Terrace	111 S Simons	Wexford	CADILLAC	49601	Active	Darcia Brewer	12/7/2012 4:51:12 PM	
Buckleley School	305 S First St	Wexford	BUCKLEY	49620	Active	Darcia Brewer	12/7/2012 4:49:09 PM	
Cadillac Senior Center	601 Chestnut St	Wexford	CADILLAC	49601	Active	Darcia Brewer	12/7/2012 4:46:40 PM	
DayBreak Adult Day Center	315 Whaley St	Wexford	CADILLAC	49601	Active	Darcia Brewer	12/7/2012 4:44:28 PM	
Rehoboth Reformed Church	8372 S Lucas Rd	Missaukee	MC BAIN	49657	Active	Darcia Brewer	12/7/2012 4:41:52 PM	
Merrit Golden Agers	5833 Lotan Rd	Missaukee	FALMOUTH	49667	Active	Darcia Brewer	12/7/2012 4:39:03 PM	
Country View Apartments	225 S Pine St	Missaukee	MC BAIN	49657	Active	Darcia Brewer	12/7/2012 4:36:44 PM	
Harborview Apartments	329 South St	Wexford	CADILLAC	49601	Active	Darcia Brewer	12/7/2012 4:34:22 PM	
Lake City Senior Center	120 E John St	Missaukee	LAKE CITY	49651	Active	Darcia Brewer	12/7/2012 4:31:46 PM	
Onekama Farr Center	5283 Main St	Manistee	ONEKAMA	49675	Active	Darcia Brewer	12/7/2012 4:12:28 PM	
Norman Township Hall	1273 Snyder Rd	Manistee	WELLSTON	49689	Active	Darcia Brewer	12/7/2012 4:09:56 PM	
Manistee Senior Center	457 River St	Manistee	MANISTEE	49660	Active	Darcia Brewer	12/7/2012 4:07:37 PM	
Harborview Apartments	273 Sixth Ave	Manistee	MANISTEE	49660	Active	Darcia Brewer	12/7/2012 4:04:53 PM	
Manistee Century Terrace	237 Sixth Ave	Manistee	MANISTEE	49660	Active	Darcia Brewer	12/7/2012 4:02:15 PM	
Arcadia Township Hall	3422 Lake St	Manistee	ARCADIA	49613	Active	Darcia Brewer	12/7/2012 3:59:23 PM	
Friendship Community Center	201 Broadway St	Leelanau	SUTTONS BAY	49682	Active	Darcia Brewer	12/7/2012 3:56:24 PM	
Northport Trinity Church	103 N Warren	Leelanau	NORTHPORT	49670	Active	Darcia Brewer	12/7/2012 3:53:51 PM	
Elmwood Township Hall	10090 E Lincoln Rd	Grand Traverse	TRAVERSE CITY	49684	Active	Darcia Brewer	12/7/2012 3:51:38 PM	
Empire Township Hall	10088 Front St	Leelanau	EMPIRE	49630	Active	Darcia Brewer	12/7/2012 3:47:53 PM	
Golden Fellowship Hall	9700 Riley Rd	Grand Traverse	INTERLOCHEN	49643	Active	Darcia Brewer	12/7/2012 3:43:58 PM	
Traverse City Senior Center	801 E Front St	Grand Traverse	TRAVERSE CITY	49686	Active	Darcia Brewer	12/7/2012 3:40:58 PM	
Redeemer Lutheran Church	1896 Rogers Rd	Grand Traverse	INTERLOCHEN	49643	Active	Darcia Brewer	12/7/2012 3:36:39 PM	
The Rock	115 E Blair St	Grand Traverse	KINGSLEY	49649	Active	Darcia Brewer	12/7/2012 3:33:33 PM	
Dalwhinnie Bakery & Deli	38240 Michigan Ave	Charlevoix	BEAVER ISLAND	49782	Active	Darcia Brewer	12/7/2012 3:28:25 PM	

- Click on the column heading of **County** to sort counties alphabetically for easier searching.
- Click **Edit** for the meal site being reviewed. Or, to add a new meal site, click **Add New Congregate Meal Site** in the upper right hand corner of screen.

6. Complete the information about the meal site as best as possible.



Congregate Meal Sites

Press 'Ctrl' key while clicking to allow pop-ups from a link.


List of Congregate Meal Sites

www.OSAPartner.net

Logout

Area Agency: **Area Agency On Aging of Northwest MI, Inc.**

Edit Congregate Meal Site

Name of Nutrition Provider * Name of Site *

Last Saved On: 12/7/2012 4:53:10 PM Last Saved By: Darcia Brewer

Site Status: Active

Location* Street Address*

County* City* Zip*

Participants *

High concentration of older adults in poverty

High concentration of minority older adults

N/A

Is this a community focal point? *

Type of site

Site contact person name

Site contact phone

Has this meal site been approved by OSA for reduced service Levels or reduced number of days?

Is this site barrier free? *

Status of site contact

Site contact email

Number of weekdays open *

Number of meals served per day per person (count all except HDM) *

Meals prepared on site

Do you give 2nd meals?

Average number of people per week *

Number of weekend days open *

Does this site prepare, or serve as the drop-off point for HDM meals? *

Average number of meals per week *

Is this an NSIP only site?

Suggested donation for this fiscal year * \$

Funding sources:

Federal State Local Other

Where is this site advertised?

AAA or other website Newspaper Radio

Newsletters Other

Other services available at this site:

ExerciseService Information and referral MICAService

PATH/EBDP workshops Other

Certification of Accessibility (persons with disabilities are able to enter building, use restroom, receive service that is at least equal in quality as that received by persons with no disabilities)

Comments

Proof of food service licensure

Comments

Assurance of minimum 3 day/week, 10 persons/day service (including HDM delivered from the site) Please use comment box to detail how this is monitored or attach the documentation.

Comments

Assurance (citing demographics) that the site is located in an area with 1) a significant concentration of older persons at or below poverty or 2) a significant concentration of older minority or ethnic persons

Comments

Upload file (.pdf only) *

Field Rep. Comments

7. Click **Submit** to save changes. If no changes are need, click **Back** to return to the list of meal sites.