

Area Agency on Aging of Northwest Michigan Meal Site Accessibility Assessment Report

This form may be used in lieu of an inspection from a local building official when authorized by AAANM. Documentation must be submitted to AAANM that the local building official is unavailable to perform the inspection.

Service Provider: _____

Meal Site Name/Location: _____

Customers with disabilities should be able to arrive on the site, approach the building, and enter the site as conveniently as everyone else.	Yes/True	No/False	N/A
On-site parking is available			
Sufficient designated/marked accessible parking spaces are available			
Accessible spaces:	Yes/True	No/False	N/A
▪ Are at least 8-feet wide			
▪ Have a marked 5-foot wide minimum access aisle next to them			
▪ Are closest to the entrance			
▪ Are marked with the international symbol of accessibility			
▪ At least 1 in every 8 accessible spaces can accommodate a lift equipped van			
Path of travel from on-site parking, drop-offs, bus stops and public sidewalks to site:	Yes/True	No/False	N/A
▪ Is free of stairs			
▪ Is at least 36 inches wide			
▪ Is free of cracks, bumps and other surface irregularities that could cause someone to trip or fall			
▪ Has curb cuts or ramps when curbs are present			
▪ Has continuous handrails at both sides of all stairways			
Ramps:	Yes/True	No/False	N/A
▪ Ramp slopes are safe and convenient for people using wheelchairs			
▪ Ramp surfaces are stable, firm and nonslip			
▪ Ramps longer than 6 feet have sturdy and secure railing on both sides			
Entrance:	Yes/True	No/False	N/A
▪ At least 50% of all public entrances are accessible			
▪ Entrance doors have at least a 32-inch clear opening			
▪ Door handles are no higher than 48 inches and possible to operate by someone with limited use of his/her hands			
▪ Entrances that are not accessible have a visible sign posted that indicates the location of the accessible entrance			
The layout of the site should, as much as possible, allow people with disabilities to participate in and enjoy their dining experience in the same manner as other customers.	Yes/True	No/False	N/A
Pathways to foodservice areas are free of stairs			
All aisles and pathways are at least 36 inches wide			
Clear floor areas are located throughout for a person using a wheelchair to reverse direction			
Paths of travel are free of protruding objects that pose hazards for people with visual disabilities			
Counters and bars that exceed 34 inches in height have a portion that is between 28 and 34 inches high and at least 60 inches in length or service is available at accessible tables or counters within the same area			
Queues or serpentine waiting lines at ordering counters are at least 36 inches wide to allow passage by people who use wheelchairs			
There is a portion of food-ordering counters that is no more than 36 inches high, or there is space at the side for passing items to customers who have difficulty reaching over a high counter			
At least 50% of all self-service shelves at foodservice lines are within reach of a person using a wheelchair			
Self-service shelves and dispensing devices for tableware, dishes and condiments is within reach of a person using a wheelchair			

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When restrooms are open to the public, they should be accessible to customers with disabilities.	Yes/True	No/False	N/A
Path of travel to the public restroom is at least 36 inches wide			
If there are stairs leading to public restrooms, there are continuous handrails on both sides of the stairs			
There are signs at inaccessible restrooms that give directions to accessible restrooms			
There are raised lettering and Braille signs identifying restrooms			
The restroom doorway is at least 32 inches wide			
There is at least one accessible toilet stall			
There are grab bars behind and on the side wall nearest the toilet, or on both side walls of a 36-inch wide alternative toilet stall			
Faucet control is easy to grasp with one hand and can be operated without tight grasping, tight pinching or twisting of the wrist			
At least one of each control, dispenser, receptacle or other equipment is located within reach of a person using a wheelchair			
When amenities such as public telephone and drinking fountains are provided to the general public, they should also be accessible to customers with disabilities.	Yes/True	No/False	N/A
Path of travel to public telephones and drinking fountains is at least 36 inches wide			
There is clear floor space of at least 30-48 inches in front of the phone			
The phone hearing-aid is compatible and adapted with volume control			
Drinking fountains with both high and low spouts are accessible to people who use wheelchairs and to those who have difficulty bending or stooping			

Any deficiencies of the above inspection items must be corrected **within 30 days**. Re-inspection of the meal site must be conducted once all deficiencies are resolved. Meal site operations may be suspended if violations are found at the discretion of AAANM or OSA, depending on the nature of the violation.

Name of Person Conducting Self Inspection (printed)

Signature of Person Conducting Self Inspection

Date of Inspection

I have reviewed the above accessibility checklist. I certify the above inspection was conducted by an authorized staff person and the information contained in this report is accurate.

Executive Director Signature

Date